



**Calendar of Activities**  
**For the Month of February 2018**

1 <sup>st</sup> Week	2 <sup>nd</sup> Week	3 <sup>rd</sup> Week	4 <sup>th</sup> Week	5 <sup>th</sup> Week
<b>Regional Office</b>				
<b>Jan 31- Feb 1 (Wed-Thu)</b> 1. Orientation on New DOLE Department Orders, Alien Employment Permit Issuances, OSH and Other Programs  <b>February 2 (Friday)</b> 2. Management Committee Meeting	<b>February 5-7 (Mon-Thu)</b> 1. Mandatory Conference Marathon  <b>February 6 (Tuesday)</b> 2. MIS and LLCS Training	<b>February 12 (Monday)</b> 1. DOLE-Wide Planning Exercise  <b>February 12-15 (Mon-Thu)</b> 2. Mandatory Conference Marathon		
<b>Surigao del Sur FO</b>				
<b>Jan 31- Feb 1 (Wed-Thu)</b> 1. Orientation on New DOLE Department Orders, Alien Employment Permit Issuances, OSH and Other Programs  <b>February 2 (Friday)</b> 2. Management Committee Meeting	<b>February 5 (Monday)</b> 1. SEEnA Conference  <b>February 6 (Tuesday)</b> 2. MIS and LLCS Training  <b>February 7 (Wednesday)</b> 3. Pre-election Conference  <b>February 8 (Thursday)</b> 4. SDS PESO Managers 1st Quarter Meeting  <b>February 9 (Friday)</b> 5. Coordination Meeting with	<b>February 12 (Monday)</b> 1. SDSFO Staff Meeting  <b>February 13 (Tue)</b> 2. Profiling of 184 would-be displaced workers  <b>February 14 (Wed)</b> 3. Culmination activity-Massage Therapy Training and Orientation on DILEEP (LGU-Lingig)  <b>February 15 (Thu)</b> 4. Continuation of Profiling	<b>February 20 (Tue)</b> 1. 1st Quarter Meeting of SDS Career Guidance/ Counsellors Advocates  <b>February 23 (Friday)</b> 2. SPES Pledging Session	<b>February 27-28 (Tue-Wed)</b> 1. Preparation and submission of monthly reports

	MMDC re 184 would-be displaced workers	of 184 would-be displaced workers		
		<b>February 16 (Friday)</b> 5. Follow-up project proposals with lacking documents Housekeeping day		

**Surigao del Norte FO**

<b>Jan 31- Feb 1 (Wed-Thu)</b> 3. Orientation on New DOLE Department Orders, Alien Employment Permit Issuances, OSH and Other Programs  <b>February 2 (Friday)</b> 4. Management Committee Meeting	<b>February 5 (Mon)</b> 1. Release of livelihood assistance to TANAWAN and RIFISOR Associations  <b>February 6 (Tue)</b> 2. Monthly meeting of Labor Inspectors (LI) nad MIS training  <b>February 7 (Wednesday)</b> 3. SENA Conference-MIROH Company and Manila Mining Corp.  <b>February 8 (Thursday)</b> 4. Provincial Management Meeting  <b>February 8</b> 5. SENA Conference-Vicekleta Bikeshop  <b>February 9 (Friday)</b> 6. Job fair cum LEGS at AMA School	<b>February 12 (Monday)</b> 1. Conduct Labor Laws Orientation at LGU-Claver, SDN  <b>February 14 (Wed)</b> 2. Coordinate in D1 (Siargao) re 2018 GIP Implementation  <b>February 15-16 (Thu-Fri)</b> 3. Conduct Child Labor Orientation and LEGS in Siargao	<b>February 19 (Monday)</b> 1. PESO 1st quarter meeting and orientation on DOLE Programs and services on OO-01	<b>February 27 (Tuesday)</b> 1. Supervise payment and profiling of affected workers of Gold Nuggets Manpower
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