

**Republic of the Philippines**  
**DOLE CARAGA REGIONAL OFFICE**  
**Request for Publication of Vacant Positions**

**To: CIVIL SERVICE COMMISSION (CSC)**

This is to request the publication of the following vacant positions of DOLE Caraga in the CSC website:



**CHONA M. MANTILLA, CESO III**  
Regional Director

Date: December 28, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Chief Labor and Employment Officer	OSEC-DOLEB-CLEO-2-1998	24	73,299	Master's Degree or Certificate in Leadership and Management from the CSC	Forty (40) hours of supervisory/management learning and development intervention undertaken within the last 5 years	Four (4) years of supervisory/management experience	CS Professional	Regional Office or Any Field Office of DOLE in Caraga

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 11, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**CHONA M. MANTILLA, CESO III**  
Regional Director  
J. P. Rosales Avenue, Butuan City  
[dolecaraga13@gmail.com](mailto:dolecaraga13@gmail.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**