

Department of Labor and Employment-Caraga Indicative Annual Procurement Plan for FY2021

Code (PAP)	Procurement Program/Project	Is this an Early Procurement Activity? (Yes/No)	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000	I. General Administration Support												
	Traveling Expenses												
	Traveling Expenses	No	IMSD										
	Training Expenses								GoP	230,000.00	230,000.00		
	Registration fees for training and seminars for HRDS, etc	No	IMSD	NP-53.9 - Small Value Procurement					GoP	84,000.00	84,000.00		
	Lead Auditor's Training (registration)	No	IMSD	NP-53.9 - Small Value Procurement					GoP	72,000.00	72,000.00		
	Registration Fees for PACBA	No	IMSD	NP-53.9 - Small Value Procurement					GoP	24,000.00	24,000.00		
	Registration for GACPA	No	IMSD	NP-53.9 - Small Value Procurement					GoP	18,000.00	18,000.00		
	BTMS updates	No	IMSD	NP-53.9 - Small Value Procurement					GoP	420,000.00	420,000.00		
	Registration for PICPA	No	IMSD	NP-53.9 - Small Value Procurement					GoP	18,000.00	18,000.00		
	Laws and Rules on Govt. expenditures (registration)	No	IMSD	NP-53.9 - Small Value Procurement					GoP	30,000.00	30,000.00		
	Procurement law training (registration)	No	IMSD	NP-53.9 - Small Value Procurement					GoP	54,000.00	54,000.00		
	Utilities												
	Water consumption for CY 2021	No	IMSD	NP-53.9 - Small Value Procurement					GoP	90,000.00	90,000.00		
	Electricity services for CY 2021	No	IMSD	NP-53.9 - Small Value Procurement					GoP	1,014,000.00	1,014,000.00		
	Communication Services												
	Postage and Courier Services for CY 2021	No	IMSD	NP-53.9 - Small Value Procurement					GoP	30,000.00	30,000.00		
	Mobile Communication Services for CY 2021	No	IMSD	NP-53.9 - Small Value Procurement					GoP	64,000.00	64,000.00		
	Load Cards for IMSD Focals Point Person	No	IMSD	NP-53.9 - Small Value Procurement					GoP	36,000.00	36,000.00		
	Landline Communication Services for CY 2021	No	IMSD	NP-53.9 - Small Value Procurement					GoP	40,000.00	40,000.00		
	Internet Subscription Services for CY 2021	No	IMSD	NP-53.9 - Small Value Procurement					GoP	30,000.00	30,000.00		
	Cable, Satellite, Telegraph, & Radio Exp. for CY 2021	No	IMSD	NP-53.9 - Small Value Procurement					GoP	10,000.00	10,000.00		
	Security & General Services												
	Security Guard Services for the Regional Office (3 shift, 3 guards)	Yes	IMSD	Competitive Bidding	Nov-20				GoP	590,000.00	590,000.00		
	Wages for Outsource/Job Order Personnel	Yes	IMSD	Competitive Bidding	Nov-20				GoP	410,000.00	410,000.00		
	Repair and Maintenance												
	Repair & Maintenance for 6 Motor Vehicles (Montero, Strada, Adventure)	No	IMSD	NP-53.9 - Small Value Procurement					GoP	80,000.00	80,000.00		
	Taxes, Insurance Premiums and other Fees												
	Taxes, Duties and Licenses												
	Fidelity Bond Premiums	No	IMSD	NP-53.9 - Small Value Procurement					GoP	15,000.00	15,000.00		
	Insurance Expenses	No	IMSD	NP-53.9 - Small Value Procurement					GoP	100,000.00	100,000.00		
	Other Maintenance and Operating Expenses												
	Printing and Publication Expenses	No	IMSD	NP-53.9 - Small Value Procurement					GoP	5,000.00	5,000.00		
	Representation Expenses	No	IMSD	NP-53.9 - Small Value Procurement					GoP	570,000.00	570,000.00		
	Rents-Building Structures	No	IMSD	NP-53.10 Lease of Real Property and Venue					GoP	3,301,000.00	3,301,000.00		
	Other Subscription Expenses	No	IMSD	NP-53.9 - Small Value Procurement					GoP	20,000.00	20,000.00		
	Supplies and Materials:												
	Accountable Forms #51 O.R	No	IMSD	NP-53.9 - Small Value Procurement					GoP	18,000.00	18,000.00		
	Air Freshener, aerosol, 280 ml	Yes	IMSD	NP-53.5 Agency-to-Agency					GoP	3,800.00	3,800.00		
	Airconditioner (window type) 1.0 HP	Yes	IMSD	NP-53.5 Agency-to-Agency					GoP	45,000.00	45,000.00		
	Alcohol, ethyl, scented 500 ml	Yes	IMSD	NP-53.5 Agency-to-Agency					GoP	4,400.00	4,400.00		
	Ballast 36 watts, pre-heat, normal power factor	Yes	IMSD	NP-53.5 Agency-to-Agency					GoP	2,340.00	2,340.00		
	Basketball Set, Dart Set, Badminton Set for sports and recreation of the DOLE staff	No	IMSD	NP-53.9 - Small Value Procurement					GoP	12,000.00	12,000.00		
	Battery, dry cell, AA, 1.5 volts, alkaline	Yes	IMSD	NP-53.5 Agency-to-Agency					GoP	250.00	250.00		
	Battery, dry cell, AAA, 1.5 volts, alkaline	Yes	IMSD	NP-53.5 Agency-to-Agency					GoP	220.00	220.00		
	Bond Paper, A4	Yes	IMSD	NP-53.5 Agency-to-Agency					GoP	133,000.00	133,000.00		
	Bond Paper, long	Yes	IMSD	NP-53.5 Agency-to-Agency					GoP	60,000.00	60,000.00		
	Broom Soft (tambo), 200 g	Yes	IMSD	NP-53.5 Agency-to-Agency					GoP	420.00	420.00		
	Broom, stick (ting-ting)	Yes	IMSD	NP-53.5 Agency-to-Agency					GoP	99.00	99.00		
	Brother DCP-T710W Ink BT5000C	Yes	IMSD	NP-53.5 Agency-to-Agency					GoP	1,800.00	1,800.00		
	Brother DCP-T710W Ink BT5000M	Yes	IMSD	NP-53.5 Agency-to-Agency					GoP	1,800.00	1,800.00		
	Brother DCP-T710W Ink BT5000Y	Yes	IMSD	NP-53.5 Agency-to-Agency					GoP	1,800.00	1,800.00		
	Brother DCP-T710W Ink BT60BK	Yes	IMSD	NP-53.5 Agency-to-Agency					GoP	1,800.00	1,800.00		