



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
REGIONAL OFFICE NO. _____

2 X 2
PICTURE
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ALIEN EMPLOYMENT PERMIT APPLICATION FORM

AEP Application Form s2018 | 2.27.18

Please supply all required information. Misrepresentation¹, false statement or fraud in this application or in any supporting document is ground for denial/ revocation/cancellation of the permit.

I. TYPE OF APPLICATION:	<input type="checkbox"/> NEW <input type="checkbox"/> RENEWAL
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II. PERSONAL DATA			
Name: _____			
(Last name)	(First name)	(Middle name)	
Nationality: _____	Sex: _____	Marital Status: _____	TIN: _____
Date of Birth: _____	Place of Birth _____		
Passport No. _____	Place of Issuance: _____	Issuance Date: _____	
Expiration Date: _____	Visa: _____	Visa Validity: _____	
Highest Educational Attainment ² : Basic <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced <input type="checkbox"/> Course of Study: _____			
Address in the Philippines: _____			
Contact Number: _____	E-Mail Address: _____		
Permanent Address Abroad: _____			

III. PRESENT EMPLOYMENT:	
Position: _____	Place/s of Assignment: _____
Name of Company/Employer: _____	
Address of Company/Employer: _____	
Contact Number: _____	E-Mail Address: _____
Nature of Business _____	

IV. EMPLOYMENT HISTORY IN THE PHILIPPINES: <i>(Please attach additional sheet if necessary)</i>		
Employer's Name and Address	Position	Duration of Employment
Have your application for AEP been previously denied? yes <input type="checkbox"/> no <input type="checkbox"/> When? _____		
Have your AEP been previously cancelled/revoked? yes <input type="checkbox"/> no <input type="checkbox"/> When? _____		
Please state reason for denial/cancellation/revocation: _____		

What actions have you taken? _____		

V. DECLARATION: I declare that the statements made in this application are true and correct to the best of my knowledge and belief and I will abide by the Philippine laws, rules and regulations.	
_____	_____
Name and Signature of the Applicant	Date

VI. ENDORSEMENT BY THE EMPLOYER: I certify that all the information written above are true and correct and currently I employ ³ _____ Filipino national/s and _____ foreign national/s.		
_____	_____	_____
Name and Signature of Employer	Position	Date

¹ Misrepresentation of facts in this application includes fraudulent misrepresentation i.e., false statement that has a negative effect in the evaluation of the application made knowingly, or without belief in its truth, or recklessly whether it is true or false.
² Basic – Elementary and High School; Intermediate – College; Advance – Masteral and Doctoral
³ Number of Filipino and foreign national employed in the company



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OM-011-002 Revision No: 01 Date Issued: 12/01/2017
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